

**TOWN OF CLAYTON FIRE DISTRICT  
MEETING MINUTES  
February 20, 2019 at 7:00 PM  
Depauville Social Hall**

**Regular meeting called to order at 7:00 pm**

**Commissioner's Present:** Ray Lowe, Josh Reome, Sam Thesier, Justin Taylor, Jason Rarick, Luci LaPierre (Sec/Treas). Excused: Tim Pacific, Dale Harvey

**Others Present:** Clayton Chief Scott Johnson, Depauville Chief Larry Girard, Carlton Yandow, Lynn Schnauber, Jarod Wagoner, Michael Bennett

**Agenda Amendments-**TIERS, Commissioner Training

**Approval of Minutes** – Motion to approve January 9, 2019 minutes made by Commissioner Reome. 2<sup>nd</sup> by Commissioner Thesier. Carried

**Approval of Abstract** – Discussion over 19-02-54 with a letter to be submitted to the Town stating that all future capital equipment purchases are first approved in writing. Motion made by Commissioner Reome to approve abstract with additions & changes, 2<sup>nd</sup> by Commissioner Rarick. Carried.

**Financial Reports - Treasurer**

- A. Monthly Financial Update & Reports for January 2019 distributed in board packets
- B. Received \$206.85 for FEMA Flood Grant-allocated to Clayton Volunteer Incentive
- C. Received Tax Revenue and made reserve transfers

**Correspondence:** Vander Molen Rate Increase, Air Quality Report (included in packet)

**Chiefs Reports**

**Clayton Chief**

16 calls in January

Solar Energy Reading 2/7/19 (6320)

Reports, current activities, membership approval(s), any other business relating to the department

Motion made by Commissioner Thesier to accept the reinstatement Michael Bennett, Jack Allen, Steve Cooley & Scott Wormuth & new junior member Ethan Patchen, 2<sup>nd</sup> by Commissioner Reome. Carried.

Purchase Requests:

- a. Ice Rescue Reel, Cold Water Rescue Sling, Ice Awls-A5131-MARSARS Water Rescue Systems \$773.34; Firefighter One \$785.59; Michigan Rescue Concepts \$768.70 Motion made by Commissioner Thesier to purchase from MARSARS, 2<sup>nd</sup> by Commissioner Reome. Carried.
- b. MSA G1 Air Packs (30)-(A5201) -Jerome Fire Equip (Area Contract)-\$193,110.00-Funding to come from 2017/2018 AFG Award. Resolution needed. Tabled
- c. G1 Face Piece (24), Bank Charger (2), Rechargeable Batteries (10), SCBA Mask Bags (60)-(A5201) - Jerome Fire Equip (Area Contract)-\$8,691.84. Funding to come from 2017/2018 AFG Award. Resolution needed. Tabled
- d. Coleman SeaMach Roof top A/C Unit-A5160-Flagship Marine \$1,139.62 (sole vendor) Motion made by Commissioner Thesier to approve purchase pending sole source letter, 2<sup>nd</sup> by Commissioner Reome. Carried

**Depauville Chief**

13 calls in January

Reports, current activities, membership approval(s), any other business relating to the department

Purchase Requests: None

Station Maintenance-fuel tank has sludge which is causing an issue every time there's a delivery. Will research cleaning vs replacing.

Overhead east door needs to be rebalanced.

Utility Trailer-updates to trailer-presented a list of materials needed. Larry will work with Jason. OSHA class held last week. 27 in attendance.

**Use of Building:** Depauville-presented list-no changes from last month  
Clayton-April 5 Blood Drive, April-Boater Safety, June 6-Blood Drive  
Motion made by Commissioner Thesier to approve building use, 2<sup>nd</sup> by Commissioner Reome. Carried

### Old Business

- A. Grants-Justin Taylor-Eligible to piggy back under Onondaga County for Air Packs. Motion made by Commissioner Reome to sell air packs at \$5,500, 2<sup>nd</sup> by Commissioner Thesier pending receipt of new air packs. Attorney to create resolution to declare surplus.
- B. Depauville Fire Station Renovations-Larry Girard-presented proposal to board. Larry to work with Jason to put out an RFP for the work needed.
- C. Door Security-Justin Taylor-nothing new to report
- D. Fuel Tracking-Scott Johnson-Scott & Justin met with Mike Doctuer. Install will begin soon. Trucks to start with are 14-1-1, 14-6-1, 14-8-1, pickup & Depauville's rescue & engine.
- E. Overhead Doors-Justin Taylor-still working with the company
- F. Station Contract-Depauville-Motion made by Commissioner Thesier to have Commissioner Lowe sign Depauville Contract, 2<sup>nd</sup> by Commissioner Rarick. Carried
- G. Code of Ethics-need Jason's-received
- H. Fire Extinguisher Contract-Justin Taylor-Northern Fire did inspections at all stations. Motion made by Commissioner Reome to contract with Northern Fire for future inspections, 2<sup>nd</sup> Commissioner Taylor. Abstained-Commissioner Thesier. Carried.
- I. Outside Emergency Generator-Justin Taylor-will talk with town. If town won't service it, then RFP from other vendors.
- J. Maintenance Contracts coming due-Justin Taylor
  - A. Vander Molen price increase-looking into other vendors for PM.
  - B. Quarterly Air Test-Jerome Fire Equip Annual PM Fee for Bauer Air Compressor \$1,980.00 Motion made by Commissioner Reome to contract with Jerome Fire Equip, 2<sup>nd</sup> by Thesier Reome, Thesier
- K. Members reinstated in January (Clayton)-see department report above

### New Business

- A. Emmetsburg Trip-Josh Reome-Five going. Motion made by Commissioner Taylor to rent a van and purchase the meal plan at \$50 each, 2<sup>nd</sup> by Commissioner Thesier. Carried. Josh will reserve.
- B. Secretary/Treasurer Manual-Motion made by Commissioner Taylor to purchase and share with department, 2<sup>nd</sup> by Commissioner Reome. Carried.
- C. Smoking Policy-Ray Lowe-Ray presented a draft policy due to reports of smoking in station and vehicles.
- D. TIERS-Michael Bennett-Has a surplus ATV & rescue trailer at Brooks Building on Grindstone. TIERS now has added a UTV and is looking to form an exploratory joint committee with the fire district to possibly create secured structure for TIERS vehicles and any fire dept equipment to be stored on the island. Commissioner Thesier will meet with Mike to review the proposal.
- E. Commissioner Training-Josh Reome & Sam Thesier to use credit card for registration.

**Public Comment** – Chair will ask those wishing to address the Board to raise their hand to be recognized. They must state their name for the record and limit comments to three minutes. The board cannot discuss or take action on any issue raised unless they are agendaized due to Open Meeting Laws. If warranted, issues raised may be placed on the agenda of a future meeting.

### Other Business

**Adjourn:** Motion made by Commissioner Reome to adjourn meeting at 9:03, 2<sup>nd</sup> by Commissioner Rarick. Carried.