

**TOWN OF CLAYTON FIRE DISTRICT
MEETING MINUTES
April 12, 2023 at 7:00 PM
Depauville Social Hall**

Regular Meeting called to order at 7:00 pm
Pledge of Allegiance

Roll Call of Board Members/Affirmation of Quorum:

Commissioner's Present: Justin Taylor, Ray Lowe, Scott Johnson, Bob Haver, Jeff Dickey, Luci LaPierre (Sec/Treas) Excused: Hal Matthews, Jacob Angus

Others Present: District Chief Josh Reome, Deputy District Chief Jarod Wagoner, Clayton Station Asst Chief Corey Dorchester, Depauville Station Captain Larry Girard, Ethan Patchen

Agenda Amendments-NNYCLASS, Lawncare

Approval of Minutes Motion made by Commissioner Haver to approve minutes from March 8, 2023, seconded by Commissioner Johnson. Carried.

Approval of Abstract –Motion made by Commissioner Dickey to approve the resolution to pay abstract with addition, seconded by Commissioner Lowe. Carried

Financial Reports - Treasurer

Monthly Financial Update & Reports for February 2023 included in board packets.

Check received from Utica Natl for claim on 14-1-3 for \$3,353.56

Motion by Commissioner Lowe to pass Municipal Cooperative Resolution provided by NYCLASS to approve adding NYCLASS as additional financial institution, seconded by Commissioner Haver and put to a roll call vote. All present voted in favor. Carried.

Correspondence-none

District Chief's Report

14 calls in March

Solar readings 4/8/2023 (110971)

Training Report incl Sexual Harassment

Apparatus Updates: Report given to commissioners.

Purchase Requests: None

Josh reported on AED's, trucks for both stations

Motion made by Commissioner Dickey to approve Scott Black to active status at Depauville Station, seconded by Commissioner Johnson. Carried.

Monday will be training for Thermal Imaging Camera

Update on Accountability System

Discussion on vendors for turnout gear. Motion made by Commissioner Dickey to purchase interior turnout gear Fire Dex through MES state contract, seconded by Commissioner Lowe. Carried.

Driver turnout gear is also available.

Motion made by Commissioner Dickey to purchase four (4) sets of structural turnout gear at a total cost of \$13,044.00, seconded by Commissioner Johnson. Carried.

All district equipment is now in RedMNX including dates.

Policies

1. Communications Policy-tabled 3/8, tabled 4/12
2. Training Policy- tabled 3/8, tabled 4/12
3. Secretary to the District Chief Job Duties & Responsibilities- tabled 3/8, tabled 4/12

Old Business

1. Grants-Justin Taylor-nothing to report
2. 14-1-2 Replacement Committee Update-Josh Reome-nothing to report
3. Gutters RFP-Clayton Station-nothing to report.
4. Depauville Station Committee-took a field trip to Dorr Marine Fabrications building.
5. Workplace Violence, Harassment and Sexual Harassment Training-Ray Lowe-she is working on dates available, she just changed jobs and will get us a date in the next week.
6. 14-6-2-Scott Johnson-nothing to report
7. Teams vs Zoom-Ethan/Josh-update on how Teams works
8. Phone Systems-Ethan Patchen-reported on quotes received. New quote from Northern Computers in the amount of \$5,246.00. Motion made by Commissioner Lowe to accept quote from Fort Drum Regional Health Authority in the amount of \$4174.00 for equipment and labor to be performed by Ethan Patchen at no charge, seconded by Commissioner Lowe. Carried.

New Business

1. Lawncare-Proposal from Scott Johnson-\$3500.00 for Clayton and Depauville properties. Motion made by Commissioner Haver to approve Scott Johnson's proposal of \$3500 for lawncare for the 2023 season, seconded by Commissioner Lowe. Carried. Abstained: Commissioner Johnson.

Public Comment-Motion made by Commissioner Dickey to appoint Ethan Patchen as Town of Clayton Fire District IT Coordinator, seconded by Commissioner Haver. Carried. Appointment accepted by Ethan Patchen.

Other Business-none

Motion made by Commissioner Dickey to go into executive session at 8:19 pm to discuss a personnel matter with a request that chiefs remain in meeting, seconded by Commissioner Johnson. Carried.

Motion made by Commissioner Dickey to come out of executive session at 8:37 pm where no action was taken, seconded by Commissioner Johnson. Carried.

Adjourn-Motion made by Commissioner Dickey to adjourn at 8:40 pm, seconded by Commissioner Haver. Carried