

**TOWN OF CLAYTON FIRE DISTRICT
MEETING MINUTES
December 8, 2021, at 7:00 PM
Depauville Social Hall**

Regular meeting called to order at 7:00 pm

Commissioner's Present: Ray Lowe, Justin Taylor, Scott Johnson, Bob Haver, Jacob Angus, Luci LaPierre (Sec/Treas). Absent: Sam Thesier

Others Present: Clayton Chief Chris Barton, Depauville Ass't Chief Kevin Warren, Josh Reome, Mike Patchen, Brad Berry, Aiden Brown, Lynn Schnauber, Deb Farmer, Hal Matthews

Agenda Amendments-January Meeting

Approval of Minutes Motion made by Commissioner Taylor to approve November 10, 2021, minutes with correction, 2nd by Commissioner Johnson. Carried.

Approval of Abstract – Motion made by Commissioner Lowe to approve the resolution with addition to pay abstract with additions, 2nd by Commissioner Angus. Carried

Financial Reports - Treasurer

Monthly Financial Update & Reports for November 2021 included in board packets

Correspondence-None

Chiefs Reports

Clayton Chief

11 calls in November

Solar readings-12/1/21-91373

Training Report incl Sexual Harassment-nothing to report

Purchase Requests: None

New member, Donald Zimmer, and junior member, Joseph LoPresti

Line Officers: Chief Chris Barton, 1st Asst John Reome, 2nd Asst Franny Bearup, Station Capt Scott Johnson. Administrative Officers: President Brad Berry, Vice Pres Ray Lowe, Secretary Janette Harvey, Treasurer Justin Taylor

Depauville Chief

8 calls in November

Training Report incl Sexual Harassment-having trouble signing in

Purchase Requests: None

Kevin extended a personal thank you to the Clayton Department and Chief Barton for the courtesy and help given Saturday. Services for Dakota will be Saturday, December 18, 2021.

Member reinstatement of Crystal Wine

Line Officers: Chief Larry Girard, 1st Asst Carlton Yandow, 2nd Asst Kevin Warren,. Administrative Officers: President Lynn Schnauber, Vice Pres Hal Matthews, Secretary/Treasurer Deb Farmer

Motion made by Commissioner Haver to approve Line and Administrative Officers for Clayton FD and Depauville FD, 2nd by Commissioner Lowe

Motion made by Commissioner Angus to approve members pending physicals, 2nd by Commissioner Johnson

Use of Building Depauville-list submitted, additions 1/8 Banquet
Clayton-no changes

Old Business

1. Grants-Justin Taylor-Ben Barton working with grant writer on AFG
2. Depauville Fire Station-Larry Girard-nothing new
3. Fire Dept Rep-Line Structure Committee-Justin Taylor-Met with Joe Plummer. Very informative. Justin gave a report on process that can be implemented within 30 days. Motion made by Commissioner Angus to accept resumes for District Chief and District Deputy Chief to be submitted via email to the fire district email address by January 1, 2022. Secretary will distribute resumes to the Board of commissioners who in turn will review resumes in an executive session at a special meeting on January 5, 2022 @ 6:00 pm, interviews to be held incrementally on Monday, January 10, 2022 beginning @ 6:00 pm. New structure will be implemented by February 1, 2022. 2nd by Commissioner Johnson. Carried. Qualifications document will be posted on district website.
4. Radios-nothing new
5. Door Access System Bid Opening-Received two bids. Luci will send proposals to commissioners and Ben Barton for review of specs.
 - i. Chimera-\$19,750.00
 - ii. Northern Computers-\$19,950.00
6. Steps/Handrail on Side Door @ Depauville-nothing new
7. Legal Representation (Terry Hennigan)-Justin Taylor-Justin received proposal today from Hennigan and distributed. Tabled
8. Surplus Equipment Offers-Ethan Patchen advertised on Facebook Marketplace and to date has sold items totaling \$4777.10.
Motion made by Commissioner Angus to declare Cutters Edge Vent Saw surplus and be sold on Facebook Marketplace, 2nd by Commissioner Johnson. Carried.
9. Elections-Luci LaPierre-received two letters of interest.
10. Forestry Grant Order-Void check to Darley written 10/13/21. Items not received yet.

New Business

1. Annual Meeting-January 12, 2022, at 7:00 pm at Clayton Meeting Room

Public Comment-none

Other Business-February 5 commissioner training in Lafargeville

Depauville did their banquet. Clayton did not have one. Motion made by Commissioner Taylor would like to allow Clayton to use their banquet money for volunteer recognition for 2021, 2nd by Commissioner Angus. Carried

Adjourn-Motion made by Commissioner Lowe to adjourn at 7:59 pm, 2nd by Commissioner Haver. Carried