

**TOWN OF CLAYTON FIRE DISTRICT
MEETING MINUTES
February 15, 2023 at 7:00 PM
Depauville Social Hall**

Meeting called to order at 7:00 pm

Pledge of Allegiance

Roll Call of Board Members/Affirmation of Quorum:

Commissioner's Present: Justin Taylor, Ray Lowe, Scott Johnson, Hal Matthews, Bob Haver, Jacob Angus, Jeff Dickey, Luci LaPierre (Sec/Treas).

Others Present: District Chief Josh Reome, Deputy District Chief Jarod Wagoner, Clayton Station Asst Chief Corey Dorchester, Depauville Station Asst Chief Kevin Warren

Agenda Amendments-Surge protection for new overhead doors in Clayton

Approval of Minutes Motion made by Commissioner Dickey to approve minutes from January 11, 2023, seconded by Commissioner Lowe. Carried.

Approval of Abstract –Motion made by Commissioner Johnson to approve the resolution to pay abstract with changes and addition, seconded by Commissioner Matthews. Carried

Financial Reports - Treasurer

Monthly Financial Update & Reports for January 2023 included in board packets.

Tax Revenue received and transfers made on 2/14/2023 per budget.

Correspondence-Inter-municipal agreement with Village for snow plowing

District Chief's Report

17 calls in January

Solar readings 2/10/2023 (108516)

Training Report incl Sexual Harassment-Bailout training with 17 in attendance. Vector Solutions is set up for Sexual Harassment. BIFO class starting in March. Training calendar completed. OSHA training in Depauville 2/26. Physicals are complete.

Apparatus Update:

Purchase Requests:

1. Laptop Cradle & Screen Support (A5160)-Mounting laptop for 14-7-1 (50% reimbursable from Department's Fire Boat Fund)-Bush Technologies \$849.75, Dell Technologies \$780.86, JPJ Electronic Communications \$903.50

Motion made by Commissioner Matthews to approve purchase from Dell Technologies in the amount of \$780.86, seconded by Commissioner Haver. Carried.

2. Fenix 9 x 7 Scene Lights (A5135c)-Swim Platform for 14-7-1 (50% reimbursable from Department's Fire Boat Fund)-Tri-State Public Safety \$682.44, Strobes 'n More \$693.41, Ultra Bright Lightz \$689.95

Motion made by Commissioner Dickey to approve purchase from Tri-State Public Safety in the amount of \$682.44, seconded by Commissioner Johnson. Carried.

Motion made by Commissioner Matthews to approve Cameron Black for membership in Depauville Company and reinstatement of Scott Wormuth and Steven Dulmage to Clayton Company, seconded by Commissioner Dickey. Carried.

AT & T first responder presentation tentatively 3/1/23.

Motion made by Commissioner Haver to adopt the new logo, seconded by Commissioner Angus. Carried.

Dispatch room renovation for a more workable space. Board requested more information on a budgeted amount.

Policies

1. Communications Policy-Discussion on combining websites between district and fire companies. Tabled for amendments.
2. Training Policy-Tabled
3. Fire Apparatus Operator Training Policy-Jake Angus reviewed suggested changes. Motion made by Commissioner Johnson to accept revised policy, seconded by Commissioner Matthews. Carried.
4. Mileage Reimbursement Policy rewrote as Personal Reimbursement Policy-Jake Angus and Scott Johnson presented the idea of flat rate vs per mile. Also suggested elimination of phone reimbursement. Motion made by Commissioner Dickey to adopt the Personal Reimbursement Policy, seconded by Commissioner Haver. Carried.
Motion made by Commissioner Lowe to approve a monthly stipend of \$80 for mileage and eliminate cell phone reimbursement, seconded by Commissioner Johnson. Carried.
After discussion on phones, motion stays and policy will be revisited.
5. Rules & Regulations RE: Physicals-Jake Angus to report back next meeting regarding exterior requirements.

Use of Building

Clayton-Youth Commission 2/22/23

Depauville Hall-List Submitted

Motion made by Commissioner Johnson to accept use of building, seconded by Commissioner Lowe. Carried.

Old Business

1. Grants-Justin Taylor-nothing to report
2. 14-1-2 Replacement Committee Update-Josh Reome-Change order-Motion made by Commissioner Angus to approve change order for a compartment above the pump, seconded by Commissioner Johnson. Carried
3. Gutters RFP-Clayton Station-nothing to report.
4. Doors-fourth door is completed. Surge protectors-Ray Lowe-Dave Seymore of Wayne Garage Doors could add an outlet surge protector to protect the door openers from surge. Justin will follow up with Dave.
5. Depauville Station Committee-nothing to report.
6. Workplace Violence, Harassment and Sexual Harassment Training-Ray Lowe-trying to set some dates and get approval to come out.
7. Department Meetings-Combine-Josh Reome-still in discussion
8. 14-6-2-Scott Johnson-advertised on Brindlee Mountain for \$75,000. Scott reduced it to \$69,000 after no interest. Scott was contacted by a person in Canada. Motion made by Commissioner Dickey to set lowest price at \$50,000 USD, seconded by Commissioner Lowe. Carried.
9. Assistant to District Job Description-tabled

New Business

1. 14-1-3-As a result of reviewing the truck checks, body damage was found to 14-1-3 and found significant damage to the right side of the truck including two gashes on the side of the rear tire. Tire was purchased through Cheney Tire. Vander Molen has photos so they can set up a

time to come make repairs to the truck. Justin asked Josh to have driver complete an accident report to turn into insurance company. Damage happened on 2/10/23.

2. Inventory Updates/Missing or Lost Equipment-Josh Reome-Chris and Corey have been working on tracking down missing or lost equipment. Completed truck inventories have been submitted.
3. Real Property Tax Exemption for Volunteer Firemen-Justin Taylor-Justin has talked to all leaders in the Clayton and surrounding communities and all seem to be in support of this exemption. He is encouraging all the taxing agencies to adopt it. Motion made by Commissioner Lowe to schedule a public hearing at the March 8, 2023, regular meeting regarding Real Property tax Law 466-A, seconded by Commissioner Haver. Carried.

Motion made by Commissioner Johnson to go into executive session at 8:50 pm to discuss a personnel matter, seconded by Commissioner Lowe, Carried.

Motion made by Commissioner Johnson to come out of executive session at 9:05 where no action was taken, seconded by Commissioner Matthews, Carried.

Public Comment-none

Other Business-none

Adjourn-Motion made by Commissioner Haver to adjourn at 9:06 pm, seconded by Commissioner Matthews. Carried