

TOWN OF CLAYTON FIRE DISTRICT
MEETING MINUTES
July 14 2021 at 7:00 PM
Clayton Meeting Room

Regular meeting called to order at 7:00 pm

Commissioner's Present: Ray Lowe, Justin Taylor, Sam Thesier, Scott Johnson, Bob Haver, Jacob Angus, Luci LaPierre (Sec/Treas).

Others Present: Clayton Chief Chris Barton, Josh Reome, Depauville Chief Larry Girard, Carlton Yandow, Mike Patchen, Jarod Wagonner, Ben Barton, Laura Yandow, Lynn Schnauber, Pam Schnauber, Jeff Dickey, Hal Matthews

Agenda Amendments-Keys

Approval of Minutes – Motion made by Commissioner Johnson to approve June 9, 2021 minutes with correction, 2nd by Commissioner Angus. Carried.

Approval of Abstract –Motion made by Commissioner Haver to approve the resolution to pay abstract as submitted, 2nd by Commissioner Thesier. Carried

Financial Reports - Treasurer

Monthly Financial Update & Reports for May 2021 distributed in board packets
Received 2% Foreign Fire \$5,410.47. Need rosters. Departments will submit rosters of active members.

Correspondence-none

Chiefs Reports

Clayton Chief

26 calls in June
Solar Energy Reading 7/2/21 (78973)
Report submitted
Purchase Requests: None

Motion made by Commissioner Thesier to approve junior member Chloe Cupernall, 2nd by Commissioner Johnson. Carried.

Depauville Chief

12 calls in June
Report submitted
Purchase Requests: None

Justin Taylor- member transfers-Clayton Dept nor District have received the information.
Larry Girard-suggest a policy be put in place for transfers.
Continuing to use past practices for now.

Use of Building: Depauville-list submitted. No changes.
Clayton-2022 blood drive dates received, 3rd Monday monthly Sesquicentennial meeting.
Motion by Commissioner Thesier to approve use of buildings, 2nd by Commissioner Angus. Carried.

Old Business

- a. Grants-Ben Barton-VFA Grant submitted
- b. Depauville Fire Station-Larry Girard-nothing new

- c. Fire Dept Rep-Line Structure Committee-Justin Taylor-committee met last Wednesday. Line structure submitted to board with responsibilities. District Manager possibly a paid position. Components of titles will be more defined going forward.
Motion made by Commissioner Angus to approve preliminary structure as presented and move forward with more definition, 2nd by Commissioner Johnson. Carried.
- d. Door Access System-Ray Lowe-another quote received today. Ben Barton presented to board Ubiquiti's proposal. Motion made by Commissioner Angus to form a committee to get more details on Ubiquiti Systems, 2nd by Commissioner Johnson. Carried. Committee of Ben Barton, Scott Johnson, Larry Girard meeting on 7/21 @ 7 pm.
- e. Substance Use Policy-Justin Taylor-discussion on testing availability, training for officers to identify a problem, confidential medical files need to be maintained, disciplinary action needs to be determined. Chris Barton suggested a committee to go through the suggested policy step by step. Ben Barton suggests we use information received to implement policy as it stands today subject to amendments as committee reviews it. Committee consists of Chris Barton, Justin Taylor, Ray Lowe.
- f. Sexual harassment Training-Justin Taylor-Sent insurance company information to Ray Lowe. Ray will forward to all commissioners and chiefs.
- g. Radios-Ben Barton-gave full report on progress.
- h. Vacant Seat-no new interest received after public ad. Jeff Dickey is still interested in filling the seat until elections. Motion made by Commissioner Thesier to accept Jeff Dickey's letter of intent, 2nd by Commissioner Haver. Approve: Haver, Thesier, Lowe. Opposed: Angus, Johnson, Taylor. Some discussion. No action due to tie. Seat will remain vacant until election.
- i. Gutters @ Depauville-Scott Johnson-getting quotes for 5" gutter with downspouts. Favret \$1279.00, Putnam \$1800.00. Waiting on LP Builders and Simon Clement. Motion made by Commissioner Lowe to hire Favret Gutters at \$1279.00, 2nd by Commissioner Angus. Carried.
- j. Steps/Handrail on Side Door @ Depauville-Scott Johnson reached out to Don Badour and will do it for the cost of materials. Waiting on pricing. Metal steps anchored to building.
Jake reported that neighboring house has approved of the addition. However, they requested the fire whistle be limited to waking hours of 7am – 9 pm. Jake will contact New Century Electric to install a timer.
Roof on station needs repair where nails are. Scott Johnson will follow up with quotes.
- k. 20 Year Plan Revisions-met to gather information. Have identified where we stand, where we need to be.

New Business

- a. Ladder Test- July 29
- b. Clayton Fire Station repairs-Justin Taylor-Motion made by Commissioner Angus to accept quote from Evans Caulking to remove and replace joint sealants at overhead doors, 2nd by Commissioner Johnson. Carried.
- c. Keys-Justin Taylor has made a 3rd request for a key from Jeff Dickey to Depauville Social Hall and has not received one. Membership had Jeff issue the key to Commissioner Haver. Motion made by Commissioner Angus to have Depauville Social Hall re-keyed and one key issued to the Depauville. Larry Girard has agreed to get a key to Justin and to Ray.
- d. Batteries in 14-1-1- and new drop cords are being changed out to 20 amp
- e. Budget meeting 8/11 @ 6 pm prior to regular meeting in Depauville. Departments to get me their needs.
- f. Chief Barton recognized Mike, Jarod & Justin for helping out with fire boat training at Sackets Harbor

Public Comment-None

Other Business-None

Adjourn: Motion made by Commissioner Haver to adjourn meeting at 8:28 pm, 2nd by Commissioner Thesier. Carried.