

**TOWN OF CLAYTON FIRE DISTRICT
MEETING MINUTES
March 9, 2022
Clayton Meeting Room**

Regular meeting called to order at 7:00 pm

Commissioner's Present: Ray Lowe, Scott Johnson, Bob Haver, Jeff Dickey, Jacob Angus, Luci LaPierre (Sec/Treas). Via Zoom: Justin Taylor

Others Present: Clayton Asst Chief Josh Reome, Depauville Chief Larry Girard, Mike Patchen, Kevin Warren, Lynn Schnauber, Hal Matthews, Jarod Wagoner

Agenda Amendments-none

Approval of Minutes Motion made by Commissioner Angus to approve February 9, 2022 with correction, seconded by Commissioner Johnson. Carried.

Approval of Abstract – Motion made by Commissioner Johnson to approve the resolution to pay with additions, seconded by Commissioner Haver. Carried

Financial Reports - Treasurer

Monthly Financial Update & Reports for February 2022 included in board packets.

AUD has been filed

RFPs for financial audit sent to area CPA's. Doane can't accommodate it, Stackel & Navarra are interested and will submit proposal.

Correspondence- Motion by Commissioner Angus to accept letter of resignation from Sam Thesier, 2nd from Commissioner Haver. Motion Carried.

Motion made by Commissioner Johnson to nominate Commissioner Lowe as vice-chair to replace Commissioner Thesier, 2nd by Commissioner Dickey. Motion carried.

Chiefs Reports

Clayton Chief

16 calls in February

Solar readings-3/2/2022 (94769)

Training Report incl Sexual Harassment-nothing to report

Purchase Requests: None

Banquet 4/23/22 at Riveredge

Motion made by Commissioner Dickey to accept new member, Laney Johnston pending physical, 2nd by Commissioner Johnson. Motion carried.

3/12 & 3/13-EVOC training

3/26-CPR

3/21-Department training

Depauville Chief

6 calls in February

Training Report incl Sexual Harassment-members are working on them. Some having trouble with accessing the link.

Purchase Requests: None

Engine back from Utica. Fuel gauge isn't working right and all radios are disconnected.

Banquet hall form "Special Event Permit Application" for caterer. Commissioner Lowe gave Larry permission to sign future applications.

Larry updated the board on the lighting at the social hall (changing to LED)
501(c)3 has been submitted.

Use of Building

Clayton-List submitted

Depauville Hall-List submitted with addition 6/18 Shower

Motion made by Commissioner Angus to accept use of building, seconded by Commissioner Dickey. Carried.

Old Business

1. Grants-Justin Taylor-nothing new-DEC-one more shipment
2. Depauville Fire Station-Larry Girard-nothing to report
3. Clayton Fire Station-Justin Taylor-Hyde Stone will be looking at boiler in spring service
4. Fire Dept Rep-Justin Taylor-nothing new
5. Radios Update-nothing new
6. Door Access System-Jake Angus-Jake has sent email to board members regarding the comparison from Chimera vs Northern Computers. Jake explained and answered any questions. Both systems are premise based. Motion by Commissioner Angus to accept Northern Computers door security bid not to exceed \$18,300, 2nd Commissioner Haver. Motion carried. (Chimera bid came in at \$19,949)
7. Steps/Handrail on Side Door @ Depauville-Scott Johnson-nothing new
8. 14-1-2 Replacement Committee Update-Josh Reome-nothing new
9. Reserve Repair Fund-Justin Taylor-nothing new
10. Purchasing Policy Updates-Justin Taylor-Luci sent the member current policy, new policy draft and new state regulations. Justin is working on the policy to present at next month's meeting. Should include any standardized equipment.
11. Westelcom for Depauville Buildings-Justin Taylor-Motion made by Commissioner Johnson to change services for Depauville from Spectrum (2 accounts) and Verizon and consolidate with Westelcom, 2nd Haver. Motion carried.
12. Complaint Status-Justin Taylor-No new information from the attorney or the investigator currently. Five additional people were interviewed.
13. Surplus Equipment-Josh Reome-there are still items. Kevin Warren talked about shipping equipment to the Ukraine via a contact looking for donations. Justin would like to save the marine navigation equipment and readvertise it.

New Business

1. Commissioner vacancy-Justin Taylor-put out public announcement for interest. As a government entity, should be in the form of a legal notice.
2. Station Floors-Scott Johnson-discussed both buildings being cleaned.

Public Comment-Justin Taylor-Are our departments comfortable with evacuation plans of local housing. Kevin Warren requested a training session at some of the housing. Ray Lowe suggested a small informative meeting with the residents of the housing.

Commissioner Lowe thanked Sam Thesier for his service as fire commissioner for the last four years and most recently as vice chair.

Other Business-none

Adjourn-Motion made by Commissioner Angus to adjourn at 7:44 pm, 2nd by Commissioner Haver.
Carried