

**TOWN OF CLAYTON FIRE DISTRICT
MEETING MINUTES
May 10, 2023 at 7:00 PM
Clayton Meeting Room**

Regular Meeting called to order at 7:00 pm
Pledge of Allegiance

Roll Call of Board Members/Affirmation of Quorum:

Commissioner's Present: Justin Taylor, Ray Lowe, Scott Johnson, Bob Haver, Jeff Dickey, Hal Matthews, Jacob Angus, Luci LaPierre (Sec/Treas)

Others Present: District Chief Josh Reome, Deputy District Chief Jarod Wagoner, Clayton Station Ass't Fire Chief Corey Dorchester, Depauville Station Ass't Fire Chief Kevin Warren, Mike Patchen, Ethan Patchen

Agenda Amendments-Banking

Approval of Minutes Motion made by Commissioner Haver to approve minutes from April 12, 2023, seconded by Commissioner Johnson. Carried.

Approval of Abstract –Motion made by Commissioner Matthews to approve the resolution to pay abstract with changes, seconded by Commissioner Haver. Carried

Financial Reports - Treasurer

Monthly Financial Update & Reports for April 2023 included in board packets.

Motion made by Commissioner Johnson to close CD's at WSB with stated penalties and move to either Community Bank pending confirmation of rate and term or to NYClass, seconded by Commissioner Dickey. Carried.

Correspondence-Letter from TIERS in support of First Responder Program

District Chief's Report

21 calls in April

Solar readings 5/3/2023 (110664)

Training Report incl Sexual Harassment: Three going to IFO, two finishing up BEFO. Sexual Harassment & Workplace Violence being offered 6/6/2023 @ 7 pm and 6/10/23 @ 10 am at Clayton Station.

Apparatus Updates: Report given to commissioners on damages to 14-1-3.

Resolutions Authorizing Volunteer Firefighter Service: 1) Motion made by Commissioner Johnson for approval of associate member Gordon Wiltse, seconded by Commissioner Haver. Carried. 2) Motion made by Commissioner Matthews for approval of associate member Chase Crump, seconded by Commissioner Dickey. Carried.

Motion made by Commissioner Matthews to approve new members, James Stockman and Brandon Patchen-Savage, to Clayton and reinstate Scott Black to Depauville pending physicals and background check, seconded by Commissioner Angus. Carried.

Purchase Requests:

1. Road Commander (Traffic Safety Lights) (A5135)-2 packs-Nite Beams \$899.22. Harkins Safety \$918.00

Motion made by Commissioner Angus to approve purchase from Nite Beams at \$899.22, seconded by Commissioner Matthews. Carried.

Motion made by Commissioner Lowe to purchase interior dome lights for 14-7-1 from Strobes N More in the amount of \$598.35, seconded by Commissioner Angus. Carried.

Presented letter from Lawrence Girard resigning as Depauville Station Captain. Chief Reome appointed Curtis Harvey as interim Depauville Station Captain.

Policies

1. Communications Policy-Motion made by Commissioner Johnson to accept Communications Policy, seconded by Commissioner Matthews. Carried
2. Training Policy-tabled
3. Secretary to the District Chief Job Duties & Responsibilities-Ray to make a few more adjustments to the policy and will send for distribution. Discussion on compensation. Motion made by Commissioner Dickey to establish a paid annual contract position for Administrative Assistant to the District Fire Chief with applications due by June 1, 2023 to claytonfiredistrict@gmail.com and interviews to be held June 7, 2023, seconded by Commissioner Haver. Carried.

Old Business

1. Grants-Justin Taylor-nothing to report
2. 14-1-2 Replacement Committee Update-Josh Reome-nothing to report
3. Gutters RFP-Clayton Station-nothing to report.
4. Depauville Station Committee-Scott Johnson updated board
5. Workplace Violence, Harassment and Sexual Harassment Training-Ray Lowe-reported under Chief Report
6. 14-6-2-Scott Johnson-going to ask interested buyer for an offer
7. Phone Systems-Ethan Patchen-gave report on progress

New Business

1. Connie Recor called Justin inquiring if district would consider selling social hall. The board is not interested in selling.
2. Siren in Depauville-Bob Haver expressed the public opinion regarding the siren not blowing at night in Depauville

Public Comment-

Other Business-none

Motion made by Commissioner Dickey to go into executive session at 9:12 pm to discuss an accident that occurred Sunday 5/7/2023 with a request that chiefs remain in meeting, seconded by Commissioner Lowe. Carried.

Motion made by Commissioner Lowe to come out of executive session at 9:45 pm where no action was taken, seconded by Commissioner Matthews. Carried.

Adjourn-Motion made by Commissioner Haver to adjourn at 9:45 pm, seconded by Commissioner Angus. Carried