

**TOWN OF CLAYTON FIRE DISTRICT  
MEETING MINUTES  
May 11, 2022  
Clayton Meeting Room**

**Regular meeting called to order at 7:00 pm**

**Commissioner's Present:** Justin Taylor, Ray Lowe, Scott Johnson, Bob Haver, Jeff Dickey, Jacob Angus, Ben Barton, Luci LaPierre (Sec/Treas).

**Others Present:** Clayton Chief Josh Reome, Clayton Ass't Chief Franny Bearup, Depauville Chief Larry Girard, Depauville Ass't Chief Kevin Warren, Jarod Wagoner, Corey Dorchester, Dan Lowe, Lynn Schnauber, Hal Matthews, Mike Patchen, Kevin Dibble

**Agenda Amendments**-none

**Approval of Minutes** Motion made by Commissioner Dickey to approve minutes from April 12, 2022, seconded by Commissioner Barton. Motion carried.

Motion made by Commissioner Barton to approve minutes from May 2, 2022, seconded by Commissioner Angus. Motion carried.

**Approval of Abstract** – Motion made by Commissioner Johnson to approve the resolution to pay abstract with additions, seconded by Commissioner Dickey. Carried

**Financial Reports - Treasurer**

Monthly Financial Update & Reports for April 2022 included in board packets.

2021 files have been dropped off to Stackel & Navarra for the audit

Spoke with Steele Potter last week regarding the migration to Westelcom for phones and internet in Depauville. Should be completed by June.

**Correspondence**-Don Badour donation \$1800 for steps and handrail fabricated & installed. Letter of appreciation sent.

Motion made by Commissioner Dickey to accept Josh Reome as Clayton FD Chief and Francis Bearup as first assistant, seconded by Commissioner Barton. Carried

**Chiefs Reports**

**Clayton Chief**

14 calls in April

Solar readings-5/2/2022 (99680)

Training Report incl Sexual Harassment-nothing to report

Apparatus Update: Tower-last pieces are in, waiting on slide blocks. When material is available Ben and Justin will take truck for repair. Har Rob will have an opportunity to look at the truck before it is repaired.

Been having problems with 5" hose getting moldy because of how the hose test company reloads it wet. Steve Boss has donated a mesh hose bed cover.

Training Calendar: distributed

Purchase Requests: None

Commissioner Taylor spoke about the fire on Murray Island and commended the departments involved and Chief Reome. Commissioner Johnson would like to see a purchase of wireless fire coms in the future. There were 6 private boats running items back and forth and were offered to fuel up at RJ Marine. To date no one has.

Motion by Commissioner Dickey to accept new member, Braden McLallen, pending physical & background check, seconded by Commissioner Johnson. Carried.

Josh would like to create an SOP for how turnout gear is issued.

Curtis Harvey will be resigning his position. Need to get others trained on the fire reporting system.

### **Depauville Chief**

9 calls in April

Training Report: distributed

No change on Sexual Harassment training

Apparatus Update: Packing is leaking on pump on tanker. Going to Northern Fire on Tuesday. Ben would like feedback from Northern Fire on why it failed.

Kevin would like to put an extra step on the tanker & engine. Ben will get a quote.

Step pads on brush truck are coming off

Will be taking the hose tray off and drop it down.

Purchase Requests: None

### **Use of Building**

Clayton-List submitted

Depauville Hall-List Submitted. Addition GMRS Class 6/17

Motion made by Commissioner Lowe to accept use of building, seconded by Commissioner Barton. Carried.

### **Old Business**

1. Grants-Justin Taylor-spoke to state archives to provide a grant for records management and retention.
2. Depauville Fire Station-Larry Girard- Submitted floor measurements. Waiting on core samples. Scott will reach out.
3. Clayton Fire Station Floors-Jeff Dickey-Clayton is too labor intensive for Pete to handle.
4. Door Access System-Jake Angus-Talked with Steele about installation. He is going to be coming this week.
5. 14-1-2 Replacement Committee Update-Ben Barton-Committee has met several times to discuss needs and vehicle consolidation. Met with 3 manufacturers. Recommend replacing 14-1-2 with a vehicle that can meet the needs discussed. Will eliminate the need for 14-6-2, which could go out for sale.

Motion made by Commissioner Barton to put Resolution 2022-1 to Permissive Referendum, seconded by Commissioner Dickey. Put to roll call vote. Carried.

Motion made by Commissioner Angus to put Resolution 2022-2 to a vote, second by Commissioner Johnson. Put to roll call vote. Carried.

Special Meeting 5/18 at 7 pm at Clayton Meeting Room to discuss vendor submissions.

6. Reserve Repair Fund-Justin Taylor-nothing new
7. Purchasing Policy Updates-Justin Taylor-nothing new
8. Investigation Status-Justin Taylor-has reached out several times electronically, office and cell phone and has not gotten a response. Need to put closure to this matter but doesn't want to do that without guidance from counsel. If we can't get advice soon from current counsel, Justin will reach out to AFDNY legal counsel for guidance. The board agrees.
9. Gutters RFP-Clayton Station-Ben has RFP started, just needs to PDF the eave detail.
10. Lawn Care RFP-Luci LaPierre-sent out 5/9 and due back by 5/31

### **New Business**

**Public Comment-**

1. Clayton FD Banquet-5/21 at Edgewood starts at 5 pm. Alex Bay opening doors at 4 pm for refreshments.
2. NYS Chiefs Show is 6/15-18. Motion made by Commissioner Barton to support attendance at NYS Chiefs Show on June 15 through 18, 2022 in Syracuse with reimbursement for mileage, registration fees and food, seconded by Commissioner Angus. Carried.
3. Larry Girard-90<sup>th</sup> year for Depauville FD. Planning a celebration. Also looking at replacing some of the floor tiles in the hall.
4. Depauville Social Hall Roof-Lance Peterson will fix for approximately \$300. Scott will check back with him for a date.
5. Depauville asked permission to proceed with getting a drawing on a chicken BBQ pit (required by Town Code Officer).
6. Thomas Trash-Jake Angus-they will not be doing single stream
7. Facebook-Ray Lowe- reminded the chiefs that we do have a Social Media Policy.
8. Apparatus Maintenance-Justin Taylor-Reminded the departments the importance of record keeping on the vehicles. Ben Barton-Before the next PM's there will be a set of expectations put together for the vendor awarded the PM service.

**Other Business-**

Hal Matthews-thanked Justin and Ben for checking on him after tripping at a scene. Talked about safety equipment (face shields) not being used. Hal also expressed concern that floor in Depauville keeps being put on back burner but passed spending on new apparatus. Justin said it's not on the back burner, we are waiting on the engineer's suggestion and the contractor to do the core samples, etc. Scott and Larry will contact Company tomorrow. If core samples aren't completed by June 8, Ben and Luci will put out an RFP for another vendor to do the core samples. RFP's will be due back by July meeting. Depauville will have a building enhancement committee by next meeting.

**Adjourn-**Motion made by Commissioner Lowe to adjourn at 8:53 pm, 2<sup>nd</sup> by Commissioner Haver. Carried