

**TOWN OF CLAYTON FIRE DISTRICT  
MEETING MINUTES  
May 12, 2021 at 7:00 PM  
Clayton Meeting Room**

**Regular meeting called to order at 7:00 pm**

**Commissioner's Present:** Ray Lowe, Justin Taylor, Sam Thesier, Scott Johnson, Bob Haver, Jacob Angus, Luci LaPierre (Sec/Treas). Excused: Jason Rarick

**Others Present:** Clayton Chief Chris Barton, Depauville Chief Larry Girard, Kevin Patchen, Josh Reome, Jarod Wagonner, Chris Garceau, Ben Barton, Hal Matthews, Aiden Brown, Franny Bearup, Kevin Warren, Carlton Yandow, Lynn Schnauber, Pam Schnauber, Deb Farmer, Ethan Patchen, Renzi Youngs, Bobby Cantwell

**Agenda Amendments**-Social Meeting, Training, Resignation

**Approval of Minutes** – Motion made by Commissioner Johnson to approve April 14, 2021 minutes as presented, 2<sup>nd</sup> by Commissioner Haver.

**Approval of Abstract** –Motion made by Commissioner Angus to approve the resolution to pay abstract as submitted with changes, 2<sup>nd</sup> by Commissioner Thesier. Carried

**Financial Reports - Treasurer**

Monthly Financial Update & Reports for April 2021 distributed in board packets

**Correspondence-**

- St Lawrence Restoration-Launched fire boat at no charge
- Email resignation from Jason Rarick due to work obligations. New station rep will be Scott Johnson along with Bob Haver

**Chiefs Reports**

**Clayton Chief**

10 calls in April

Solar Energy Reading 5/3/21 (79214)

Report submitted

Purchase Requests:

- a. Nozzles (A7070)-Qty 2- Jerome Fire \$1,340.75-Motion made by Commissioner Angus to approve purchase, 2<sup>nd</sup> by Commissioner Thesier. Carried
- b. Turnout Gear (A5136a)-Qty 1-Jerome Fire \$2,743.15-Motion made by Commissioner Thesier to approve purchase, 2<sup>nd</sup> by Commissioner Angus. Carried
- c. Helmet, hood, boots (A5136a)-Qty 4 each-Jerome Fire \$2,822.70-Motion made by Commissioner Thesier to approve, 2<sup>nd</sup> by Commissioner Haver. carried
- d. Equipment for Fire Suppression on Tanker (A7070)-Qty 5 items-Jerome \$2,143.93, The Fire Store \$2,388.50, Darley Fire \$2,289.85-Motion made by Commissioner Johnson to approve purchase from Jerome, 2<sup>nd</sup> by Commissioner Thesier. Carried

Commissioner Taylor asked about training scheduled and asked to enter information and hours from events, volunteer service, etc into RedNmX and would like chiefs to report to board each month.

Commissioner Thesier-Emmitsburg in August

Larry Girard-NYS Chiefs Training coming up

## **Depauville Chief**

9 calls in April

Report submitted

Purchase Requests: None

Repairs have been made to equipment

Laura & Dakota Yandow completed BEFO

Several went to Lifenet training in Chaumont

**Use of Building:** Depauville-list submitted  
Clayton-nothing new  
Motion by Commissioner Thesier to approve use of buildings, 2<sup>nd</sup> by Commissioner Taylor. Carried.

## **Old Business**

- a. Grants-Justin Taylor-nothing new
- b. Depauville Fire Station-Larry Girard-nothing new
- c. Merger-Justin Taylor-There was a public meeting for the community on Saturday. It was made evident to the commissioners that there is strong support for the Depauville FD from the residents of the area. Larry talked about the structure of the department and Commissioner Taylor and the board would like each of the departments to select two representatives to work with three representatives of the district as to what alternatives there might be for command structure for Town of Clayton Fire District. Representatives don't need to include the chiefs. The board will continue to seek the up to date business information from Depauville FD. The business information is outside of command structure. Board would like all representatives appointed and announced by June meeting and a plan in place by Oct/Nov so that if a command structure is adopted it can be reflected in the upcoming department elections.  
Motion by Commissioner Thesier to go into executive session to discuss personnel matters at 7:21 pm, 2<sup>nd</sup> by Commissioner Angus. Carried  
Motion by Commissioner Thesier to come out of executive session at 7:45 where no action was taken, 2<sup>nd</sup> by Commissioner Angus. Carried.
- d. Fuel Depot-Justin Taylor-nothing to report
- e. Door Access System-Ray Lowe-tabled until next month
- f. Marine Navigation System Installation-Chris Barton-nothing to report
- g. Knox Box Reprogramming-Depauville-Ben Barton-operating system is an issue. Ben will have them remote in next week.
- h. Turnout Retention Policy-Justin Taylor-Chief Barton emailed a policy to Justin which was read at the meeting. Motion made by Commissioner Thesier to adopt Turnout Retention Policy with correction, 2<sup>nd</sup> by Commissioner Angus. Carried.
- i. Social Media-Commissioner Lowe-There were some posts on social media directed at the board that were inappropriate.

## **New Business**

- a. Substance Use Policy-Justin Taylor-Policy received from Mark Butler regarding the legalization of Cannabis. Policy forwarded to the departments for review and it will be discussed next month.
- b. Training-Justin Taylor-State is in process of changing database on keeping track of training. Justin suggests both departments get this into the software. Would like a printed list of the three fire chiefs and department training records at next meeting.
- c. Sexual harassment Training-Larry Girard-need to do annually. Possibly an online option.
- d. Radios-Ben Barton and Ethan Patchen have been working on programming.
- e. Nest Upstairs-Will contact someone to remove and fill hole.

- f. Commissioner Jason Rarick Resignation-Motion made by Commissioner Thesier to accept resignation due to work conflicts, 2<sup>nd</sup> by Commissioner Johnson. Carried.

**Public Comment**-None

**Other Business**-Larry Girard asked if there would be a replacement for Commissioner Rarick. Board plans to wait at this time.

**Adjourn:** Motion made by Commissioner Angus to adjourn meeting at 8:16 pm, 2<sup>nd</sup> by Commissioner Thesier. Carried.