

**TOWN OF CLAYTON FIRE DISTRICT
MEETING MINUTES
November 10, 2021 at 7:00 PM
Clayton Meeting Room**

Regular meeting called to order at 7:02 pm

Commissioner's Present: Ray Lowe, Justin Taylor, Scott Johnson, Bob Haver, Jacob Angus, Luci LaPierre (Sec/Treas). Absent: Sam Thesier

Others Present: Clayton Chief Chris Barton, Depauville Chief Larry Girard, Josh Reome, Mike Patchen

Agenda Amendments-Implementation of District Chief Process-Justin Taylor

Approval of Minutes Motion made by Commissioner Taylor to approve October 19, 2021 minutes with correction, 2nd by Commissioner Haver. Carried.

Approval of Abstract – Motion made by Commissioner Angus to approve the resolution to pay abstract with additions, 2nd by Commissioner Haver. Carried

Financial Reports - Treasurer

Monthly Financial Update & Reports for October 2021 included in board packets

Correspondence-None

Chiefs Reports

Clayton Chief

19 calls in October

Solar readings-11/1/21-90048

Training Report incl Sexual Harassment-finally got into the training system and it was sent out to members. 14/84 have completed the training.

Purchase Requests: None

Depauville Chief

18 calls in October

Training Report incl Sexual Harassment-needs to send out link to members

Purchase Requests: None

Nozzles have been ordered. Gone through inventory and working on updates in program with Pam Schnauber.

Use of Building

Depauville-list submitted, additions 11/21 Pampered Chef party, 12/5-family holiday party

Clayton-11/20-community turkey dinner

Motion made by Commissioner Angus to accept use of building, 2nd by Commissioner Johnson. Carried.

Old Business

1. Grants-Justin Taylor-Conference call between Ben & grant writing company used in past for AFG Grant. Milestones for equipment replacement, requirements for turnout gear (we have 22 outdated sets). Would like to apply for washer, intercom sets, solo sanitizer for self-contained breathing apparatus. Cost to write grant is \$2750.00. Motion by

Commissioner Taylor motion to hire grant writer at cost of \$2750.00, 2nd Commissioner Angus. Motion carried.

2. Depauville Fire Station-Larry Girard-waiting for floor to be cored
3. Fire Dept Rep-Line Structure Committee-Justin Taylor-no committee meeting last month. Justin asked the board for their thoughts on implementation. Ray Lowe suggests resume, rate the resumes received for best candidates. Discussion on minimum education and training requirements. Jake suggests resumes by Jan 1, review month of Jan, interview in February. Possibly consult with Joe Plummer for best way to implement the structure. Justin will ask Joe to attend the next committee meeting.
4. Radios-per Ben Barton no update. Larry has 2 bad batteries.
5. Door Access System Specs for Bid-Ray Lowe/Ben Barton-Motion made by Commissioner Taylor to advertise by way of website, TI Sun and to known vendors RFP-Station Security and Technology System through December 1, 2021, with Ben Barton as contact for vendor questions. Sealed bids will be due December 6, 2021, and opened at December 8, 2021 meeting. 2nd by Commissioner Johnson. Motion carried.
6. Steps/Handrail on Side Door @ Depauville-in progress
7. DOH Required Workplace Safety Plan-Ray Lowe-Joe Plummer sent email that eliminated the district as being required to comply
8. Legal Representation (Terry Hennigan)-Justin Taylor left voicemail
9. Surplus Equipment Offers-no offers to date. Motion made by Commissioner Angus to allow one person to handle advertising and sale of equipment with a 10% commission earned on all sales. Departments will put out to there member to see who is interested. Equipment will be stored in Station 1. Items not sold by December 31, 2021, will be disposed of. 2nd by Commissioner Haver. Carried.
10. Elections-Luci LaPierre-received one letter of interest to date.

New Business

1. Firefighter Enhancement Disability Act-Scott Johnson and Larry Girard received paperwork.
2. Preventative Maintenance-Chris Barton-All PM's are done. Nothing major. Larry asked about undercoating and gauges on truck.
3. Twenty-year plan-Chris Barton-14-1-2 is up for replacement in 2022. Chris requested board approval to form a committee to plan replacement. Granted.

Public Comment-Justin thanked those that were able to attend his Citizen of the Year celebration

Other Business-December meeting will be moved to Wednesday, December 8, 2021.

Adjourn-Motion made by Commissioner Johnson to adjourn at 8:05 pm, 2nd by Commissioner Have. Carried