

**TOWN OF CLAYTON FIRE DISTRICT  
MEETING MINUTES  
November 9, 2022  
Clayton Meeting Room**

**Meeting called to order at 7:00 pm**

**Pledge of Allegiance**

**Roll Call of Board Members/Affirmation of Quorum**

**Commissioner's Present:** Justin Taylor, Ray Lowe, Scott Johnson, Ben Barton, Bob Haver, Jacob Angus, Jeff Dickey, Luci LaPierre (Sec/Treas).

**Others Present:** Clayton Chief Josh Reome, Depauville Chief Larry Girard, Jarod Wagoner, Hal Matthews, Brad Berry

**Agenda Amendments-SOP's**

**Approval of Minutes** Motion made by Commissioner Johnson to approve minutes from October 18, 2022, seconded by Commissioner Barton. Motion carried.

**Approval of Abstract** –Motion made by Commissioner Angus to approve the resolution to pay abstract with changes and addition, seconded by Commissioner Dickey. Carried

**Financial Reports - Treasurer**

Monthly Financial Update & Reports for October 2022 included in board packets. Renewed CD.

**Correspondence**-Thomas Trash notice of rate increase of 6% 1/1/2023.

Scheduling of buildings-departments are looking for board guidance. The president is the person to be contacted for scheduling and is responsible for getting it on the calendar.

**Chiefs Reports**

**Clayton Chief**

20 calls in October

Solar readings 11/1/22 (107170)

Training Report incl Sexual Harassment-Working on getting information on access to training through insurance company

Apparatus Update: Boat-muskrat chewed hole, 14-6-2 Sale Letter

Training Calendar: Saturday-Mason Point Rd

Purchase Requests: None

New member last month-physical scheduled this Friday through Encompass.

Fit test machine is on its way back from calibration. Maintenance contract on it is up this year. Checking with the Cal shop in Clayton and with current company for future calibration.

Contacted Eco Labs for station cleaning supplies

Training SOP v.1-Comments shared between board, Chiefs and public. Motion by Commissioner Lowe to accept Training SOP v.1 for the first year on a trial basis to gather data for the training officer, seconded by Commissioner Dickey. Carried.

**Depauville Chief**

12 calls in October

Training Report including Sexual Harassment training-nothing new

Apparatus Update: hose isn't quite done yet

Training Calendar: nothing to report

Purchase Requests: None

Motion by Commissioner Dickey to accept new member, Tyler Eckert, contingent on physical; seconded by Commissioner Johnson. Carried.

**Use of Building** Clayton-List submitted, addition-Clayton Youth Commission 3<sup>rd</sup> Monday of the month at 6:00 pm.  
Depauville Hall-List Submitted, additions-11/19 Scales anniversary, 12/31 Christmas Party.  
Motion made by Commissioner Angus to accept use of building, seconded by Commissioner Haver. Carried.

### Old Business

1. Grants-Ben Barton-nothing new
2. Door Access System-Jake Angus-up and running. New door handles on Clayton and all re-keyed. Depauville Station got new handle and social hall re-keyed. Steele needs to run a wire so doors unlock when siren goes off.
3. 14-1-2 Replacement Committee Update-Ben Barton-Justin signed change order and forwarded to Vander Molen.
4. Gutters RFP-Clayton Station-nothing new
5. Clayton Overhead Doors Bid-Justin Taylor-One bid received. Motion made by Commissioner Barton to accept bid from Wayne Dalton in the amount of \$66,000, seconded by Commissioner Johnson. Carried.
6. Depauville Station Committee-Carlton Yandow-nothing new
7. Knox boxes on Depauville truck-nothing new. Justin to take pictures of boxes and locations.
8. Depauville Cooktop Quotes-Larry Girard-Fire Department will fund the work needed.
9. Motion made by Commissioner Dickey to sell surplus tires to PJ Schleher for \$200.00, seconded by Commissioner Haver. Carried.

### New Business

1. Elections December 13, 2022 6pm to 9 pm-One five (5) year seat up for election. One person has submitted a letter of interest. Three inspectors secured. Advertising in TI Sun and on website.
2. District Election for Fire Chief-will be held in Depauville on December 1, 2022. Follows Town Law 176 11(a) and 11(b). Justin to clarify nomination/election/eligibility process with Mark Butler.  
District Chair needs by November 28, 2022 to be sent to District Secretary:
  - a. List of eligible voters
  - b. List of eligible candidates for:
    - i. District Fire Chief
    - ii. Deputy District Fire Chief
    - iii. Clayton Station Assistant Fire Chief
    - iv. Depauville Station Assistant Fire Chief
    - v. Clayton Station Captain
    - vi. Depauville Station Captain
3. Motion made by Commissioner Angus to adopt Rules & Regulations v.2, seconded by Commissioner Barton. Carried.

**Public Comment**-none

**Other Business**-none

**Adjourn**-Motion made by Commissioner Dickey to adjourn at 8:58 pm, 2<sup>nd</sup> by Commissioner Lowe.  
Carried