

**TOWN OF CLAYTON FIRE DISTRICT MEETING MINUTES
OF THE PUBLIC HEARING OF THE BUDGET AND REGULAR MONTHLY MEETING
October 15, 2024 - 7:00 PM
Depauville Social Hall**

1. Pledge of Allegiance

2. Roll Call:

- a. Commissioners present-Taylor, Orvis, Matthews, Lowe, Johnson, Haver, Dickey. District Treasurer/Secretary Lapierre.
- b. Others present-none in-person. Via Teams: District Chief Josh Reome, Assoc to the District Chief Liza Dorchester

3. Call Public Meeting to Order at 7:00 pm

4. Treasurer Presents Proposed Budget-Budget total \$643,658.71 with a tax rate of \$0.56.

5. Public Comments-none

6. Motion to Close Public Meeting-Motion by Commissioner Orvis to close public meeting at 7:02 pm, seconded by Commissioner Johnson. Carried.

7. Call Regular Meeting to Order at 7:00 pm

8. Agenda Amendments-

9. Approval of Minutes - Discussion & Action –Motion made by Commissioner Lowe to approve September 11, 2024, minutes, seconded by Commissioner Haver. Carried.

10. Approval of Abstract–Discussion regarding Law offices of Mark Butler invoice, what was approved for counsel and where the conversation developed from. Motion to approve abstract with additions by Commissioner Dickey, seconded by Commissioner Haver. Carried.

11. Financial Reports - Treasurer

- a. Monthly Financial Update & Reports for September 2024
- b. Depauville sewer rates will be raised from \$475.00 to \$500.00 annually

12. Correspondence

13. District Chief's Report

22 calls in September

Solar Energy Reading-N/A

Training Report-revised report emailed at start of meeting. Discussed. Modify acceptance letter to require pre-employment physical within 60 days.

Apparatus Update-14-1-2 fully in service. Received some quotes back for PM's. Currently at \$15,000 but these include oil changes, etc. Will complete oil samples.

Purchase Requests: None

Has some officers that do not meet the requirements to run for office. How do we move forward in the upcoming officer elections? Would also like to see some additional requirements (versus "recommended") for officer positions. Motion made by Commissioner Lowe to make Fire Officer 1 mandatory for Station Ass't Chief & Captain effective the election cycle of 2025 for 2026 election, seconded by Commissioner Orvis. Carried

14. Policies

- a. Rules & Regulations-Need v9 to add 1st Responder and Fire Officer 1 mandatory for Station Ass't Chief & Captain effective the election cycle of 2025 for 2026 election. Motion made by Commissioner Lowe to accept v9 draft with modifications, seconded by Commissioner Haver. Carried. Will have Jake complete v9 for acceptance.

15. Old Business

- a. Motion to Adopt Resolution 2024-7: 2025 Budget Adoption-Motion made by Commissioner Matthews to adopt Resolution 2024-7 to adopt the 2025 budget in the amount of \$643,658.71, seconded by Commissioner Johnson. Put to a roll call vote. Carried.
- b. Grants-Josh Reome-DEC Grant is open. Hasn't seen an opening date for AFG Grant.
- c. Depauville Station Committee-nothing to report on grant.
- d. Status of RedNMX Data-Justin Taylor-discussion on accuracy of data. All information should be updated within 30 days of the event.

16. New Business-

- a. Fireboat-Estimate from Fast Forward Fiberglass Repair-Airboat repair to hull \$11,177.50. Can not be put back into service until repairs are made. Motion made by Commissioner Matthews to approve repair plus the cost of new decals, seconded by Commissioner Dickey. Carried.
- b. Camera-Estimate from Northern Computers \$1,063.00. Order has been placed.
- c. Fuel Bid Award 2024-2025-Superior propane \$1.249; Fuel oil Christmas Fuel \$2.54
- d. Elections-December 10, 2024-one seat open currently held by Pete Orvis. Letter of intent due to district secretary by November 20, 2024. Election inspectors for Clayton are confirmed. Inspectors for Depauville have been contacted and are checking their schedules.
- e. Clayton Surveillance Video Access-Justin Taylor-Motion made by Commissioner Johnson to grant access to IT Coordinator, Chairman & Vice Chairman Commissioners of the District, District Chief and District Ass't Chief, seconded by Commissioner Orvis. Carried

17. Public Comment-none

18. Other Business-

- a. November regular monthly meeting changed to Tuesday, November 12.
- b. Downstairs in Social Hall there is a mold situation near the water heater. Ray will look at it and present a resolution.
- c. Justin has requested a second person be available for a phone call/video call with Mark Butler. Hal has agreed to attend.
- d. Youth Commission has a regular monthly meeting at department building. The cheerleading has had a good response and would like a place to practice once or twice a week. Approved building for use with proof of insurance.
- e. Banquet Committee-Kevin, Curtis, Scott, Liza, Deb, Millie. Budget set.
- f. Justin distributed 20 Year Plan v13

19. Adjourn-Motion made by Commissioner Orvis to adjourn at 9:20 pm, seconded by Commissioner Matthews. Carried.