

**TOWN OF CLAYTON FIRE DISTRICT
MEETING MINUTES
March 11, 2020 at 7:00 PM
Clayton Meeting Room**

Regular meeting called to order at 7:00 pm

Commissioner's Present: Ray Lowe, Tim Pacific, Justin Taylor, Dale Harvey, Scott Johnson, Luci LaPierre (Sec/Treas). Excused: Jason Rarick, Sam Thesier

Others Present: Clayton Chief Chris Barton, Asst Chief Josh Reome, Franny Bearup, Depauville Chief Larry Girard, Lynn Schnauber, Bill Evans

Agenda Amendments-

Approval of Minutes – Motion to approve February 18, 2020 minutes made by Commissioner Taylor. 2nd by Commissioner Johnson. Carried

Approval of Abstract – Motion made by Commissioner Pacific to approve the resolution to pay abstract as submitted, 2nd by Commissioner Taylor. Carried.

Financial Reports - Treasurer

Monthly Financial Update & Reports for January 2020 distributed in board packets.
AUD completed and submitted. 2019 files gone to CPA for audit.

Correspondence-None

Chiefs Reports

Clayton Chief

9 calls in March

Solar Energy Reading 3/3/2020 (36184)

Report submitted

Purchase Requests:

- a. Turnout Gear (A5136a) 4 sets-Jerome Fire \$8,196.72 Motion by Commissioner Johnson to approve purchase from Jerome, 2nd by Commissioner Pacific. Carried.
- b. Extrication Gloves (A5136a) 20 pair-Jerome \$1,140.00; Amazon \$1,199.80; Quarter Master \$1,339.80 plus shipping Motion by Commissioner Taylor to purchase from Jerome, 2nd by Commissioner Johnson. Carried.
- c. Helmet Cams (A5135a) Qty:4-Fire Cam \$959.80; Fire Store \$1,106.80; Amazon \$1,119.80. Motion by Commissioner Harvey to approve purchase from Fire Cam, 2nd by Commissioner Pacific. Carried.

Depauville Chief

4 calls in March

Report submitted

Purchase Requests: None

Use of Building: Depauville-List submitted
Clayton-3/29 Gender reveal
Motion made by Commissioner Johnson to approve use of building, 2nd by Commissioner Taylor. Carried.

Old Business

- A. Grants-Justin Taylor-Ben Barton is looking into micro grants
- B. Depauville Fire Station Renovations-Larry Girard-nothing new to report
- C. Overhead Doors-doors have been ordered
- D. 14-5-1 Tanker-Scott Johnson-Three vendors have requested bid specs.
- E. Sexual Harassment Policy-Ray Lowe-Course is 1 hour. April 8 before district meeting in Depauville, April 16 in Clayton, April 21 in Clayton (if needed). All at 6 pm.
- F. Cancer Disability Report-Larry Girard is nearing completion of his report.
- G. Ethics-Lawn care-Scott Johnson-Scott asked the instructor at the commissioner meeting regarding the lawn care at Clayton. The instructor recommended that we request pricing from other vendors. It should be noted in the minutes that the employee that has submitted a quote has left the meeting during the discussion and vote and note the employee's return to the meeting after.

New Business

- A. Insurance-Justin Taylor-Doing some research on the district and the department policy and what is covered under each. Scott Johnson mentioned looking into litigation insurance.
- B. Department Merge-Dale Harvey-Conversation with Mark Butler. Mark could send guidelines on departments merging.

Public Comment-None

Other Business-None

Adjourn: Motion made by Commissioner Pacific to adjourn meeting at 7:48 pm, 2nd by Commissioner Harvey. Motion carried.