

REQUEST FOR PROPOSAL

BID SOLICITATION DOCUMENT

SOLICITATION INFORMATION			
Bid Number:	2021-1	Date Issued:	11/10/2021
Description:	Integrated Technology Solution for Fire Station(s)		
Agency:	Town of Clayton Fire District		

SUBMISSION DEADLINE FOR RESPONSE			
Submission Deadline:	December 6, 2021 5:00 PM	Opening Date/Time:	December 8, 2021 7:00 PM
<p>Proposals shall not be accepted after the designated submission date and time. In accordance with New York State Procurement Law and Rules, it is the responsibility of vendors to submit proposals at the designated location on or before the bid submission date and time. Proposals received after the designated bid submission date and time shall be considered late and shall be returned to the vendor without further review. It is not necessary to return "no bids" to the Agency.</p>			

DELIVERY OF RESPONSE DOCUMENTS	
Delivery Address:	Via mail: Town of Clayton Fire District PO Box 237 Clayton, NY 13624 Dropoff: Secretary-Lucianne LaPierre Carrier Bay Business Services Office 135 Bay Lane Clayton, NY 13624
Proposal Packaging:	Outer packaging must be sealed and should be properly marked with the following information. If outer packaging of proposal submission is not properly marked, the package may be opened for bid identification purposes. <ul style="list-style-type: none">• Bid number• Date and time of bid opening• Vendor's name and return address

AGENCY CONTACT INFORMATION			
Agency Representative:	Ben Barton	Phone Number:	315-771-3560
Email Address:	ben_barton@rocketmail.com		
Agency Website:	www.townofclaytonfiredistrict.com		

Section 1 – General Instructions

1. Purpose:

The Town of Clayton Fire District is seeking to contract for the installation, maintenance and annual support of;

- Wireless Access Points
- IP Camera System
- Hosted VoIP Telephone System
- Door Access System

2. Issuing Agency

The Town of Clayton Fire District, as the issuing office, is the sole point of contact throughout this solicitation.

3. Bid Opening Location

Proposals submitted by the opening time and date shall be opened at the following location:

Depauville Social Hall
15191 Social Hall
Depauville, NY 13632

4. Definition of Requirement

- a. The words “must” and “shall” signify a Requirement of this solicitation and that vendor’s agreement to and compliance with that item is mandatory.
- b. Exceptions taken to any Requirement in this Bid Solicitation, whether submitted in the vendor’s proposal or in subsequent correspondence, shall cause the vendor’s proposal to be disqualified.
- c. Vendor may request exceptions to NON-mandatory items. Any such request must be declared on, or as an attachment to, the appropriate section’s Agreement and Compliance Page. Vendor must clearly explain the requested exception and should reference the specific solicitation item number to which the exception applies.

Section 2 - Project Scope

1. Wireless Access Points

a. Work Scope:

- i. Run wiring, mount access points and equipment and terminate both ends.

b. Hardware/Installation:

- i. (4) NANOHD POE Omni Directional Wi-Fi Access Point
- ii. (1) Tripp Lite 6U Low Profile Wall Mount Rack (15Hx24Wx18D)
- iii. (1) 16 Port Gigabit Web Smart POE+ Switch
- iv. (1) 16-port Unshielded Patch Panel
- v. (1) 1000’ Riser CAT Cable – Blue
- vi. (1) Miscellaneous Patch Cables, Fasteners, Ties, etc.
- vii. (1) Labor for Installation

2. IP Camera System

a. Work Scope:

- i. Run wiring, install all hardware, program system, and provide training to end user/s.
- ii. Install a 6-camera surveillance system.

b. Hardware/Installation:

- i. (4) 16 Channel NDAA Compliant 4K Network Video Recorder w/ 2 SATA
- ii. (1) 6TB Surveillance Grade Hard Drive
- iii. (1) 8MP 4K NDAA Compliant IP Bullet Camera w/ 2.8MM Lens, IP67 & 100' IR
- iv. (5) 8MP 4K NDAA Compliant IP Dome Camera w/ 2.8MM Lens, IP67 & 100' IR
- v. (6) Weatherproof Junction Boxes for IP Cameras
- vi. (1) 1000' CAT5e Riser Cable – White
- vii. (1) Miscellaneous Connectors, Fasteners, Ties, etc.
- viii. (1) Labor for Installation, Programming, Testing & Training

3. Hosted VoIP Telephone System

a. Work Scope:

- i. Utilize existing networking infrastructure and install new IP telephones at each existing workstation.
- ii. Provision telephones and work with IT staff to ensure their operation on your network.
- iii. Coordinate the porting of all telephone numbers.

b. Hardware/Installation (Included in Monthly Seat Cost):

- i. (1) SIP-T33G Gigabit POE Color Screen IP Phone, 4 Lines
- ii. (3) SIP T46U POE Color Screen IP Phone, 10 Lines
- iii. (1) HT801 Analog Telephone Adapter for Fax

4. Door Access System

a. Work Scope:

- i. Run wiring, install all hardware, program system, and provide training to end user/s.

b. Hardware/Installation:

- i. (1) Openpath 8 Door Access Control Panel
- ii. (2) 12V7AH Sealed Lead Acid Panel Battery Backup
- iii. (5) HES Door Strikes
- iv. (1) 1200lb Single Magnetic Door Lock
- v. (1) Request-to-Exit Motion Detector w/ Tamper & Timer
- vi. (1) 1-Gang, 2" Square Push-to-Exit Button w/ Stainless Steel Plate – Green
- vii. (6) Openpath Mullion Smart Proximity Readers w/ Bluetooth, Wi-fi or LTE Entry
- viii. (3) Proximity Fobs – 10PK
- ix. (2) Genesis Riser Composite Access Control Cable
- x. (1) Labor for Installation, Programming, Testing & Training